

Downloadable Ebooks and Audiobooks Using Libby with Two Collections 12/29/2020

Some libraries will have two separate collections within Overdrive: one for the Overdrive items they have always had (through Green Mountain Library Consortium, aka GMLC), and a separate one for items that have migrated from RBDigital (through the Department of Libraries). If you are a patron at one of these libraries, you can access both collections with a bit more work.

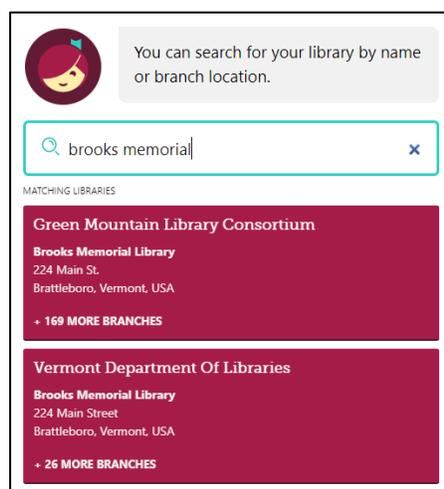
If you have previously setup Libby with the GMLC collection, skip to step 5.

Installation

1. Install the Libby app from the app store on your Android or iOS (iPhone/iPad/iPod touch) device. Or visit <https://libbyapp.com/> in your Chrome, Firefox, Safari, or Edge browser.

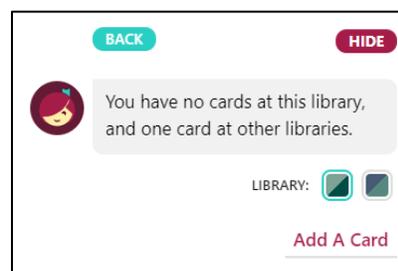
Setup the GMLC Collection

2. In Libby, it should ask if you have a library card. Say Yes. Then choose *I'll Search for a Library*.
3. Type your library's name in the search. Below, you should see a red rectangle with Green Mountain Library Consortium above your library's name. It's possible you'll need to scroll down. Click that box (you may have to click more than once).
4. You'll see *Let's take a moment to sign into your account*. Click your library's name. It will ask you to enter your library card number. It will then ask for a PIN/password, if your library requires one. If you're not sure about your card number or password, contact your library.



Setup the VT Department of Libraries Collection

5. Click the icon in the upper right-hand corner to access the menu.
6. Click *Add a Library*. Type your library's name in the search. Below, you should a red rectangle with Vermont Department of Libraries above your library's name. Click that box (you may have to click more than once).
7. You've added the library, but you still need to add a library card to go with it. The system needs a separate library card to be attached to each library, even though it's the exact same library card number you added before. Click the icon in the upper right-hand corner to access the menu.
8. Click *See Library Cards*. You should see two green box icons, one for each collection. Click between them: for one, you should see "You have no cards at this library." The other should show the card you setup in Step 4.
9. Click on the green box icon that says "You have no cards at this library", and then click *Add Another Card*. Click on your library name, or *Choose Another Location* if it's not there. Pick your library from the list, then enter your library card number, and your password if it asks for one.



Using Multiple Collections

1. Each collection is separate for searching, checking out, and holds, so you will need to switch back and forth to see both.
2. Switch collections by clicking the icon in the upper right-hand corner, and then under *Your Libraries* choosing between Green Mountain Library Consortium and Vermont Department of Libraries. Each will have a different colored icon next to it.
3. Search, checkout, and place holds normally – but if you don't see what you're looking for, you can switch to the other collection. Checkout and hold limits apply per collection.
4. Items you check out in either collection will show up in your bookshelf. For each item, next to *Manage Loan* you'll see the same colored icon to show which collection it comes from; click there for more information.
5. If you prefer to use the Overdrive website, there's not as easy a way to switch back and forth. Each collection will have a different web address (<https://gmlc.overdrive.com/> or <https://vtlibraries.overdrive.com/>), though you'll need to login with similar information.

